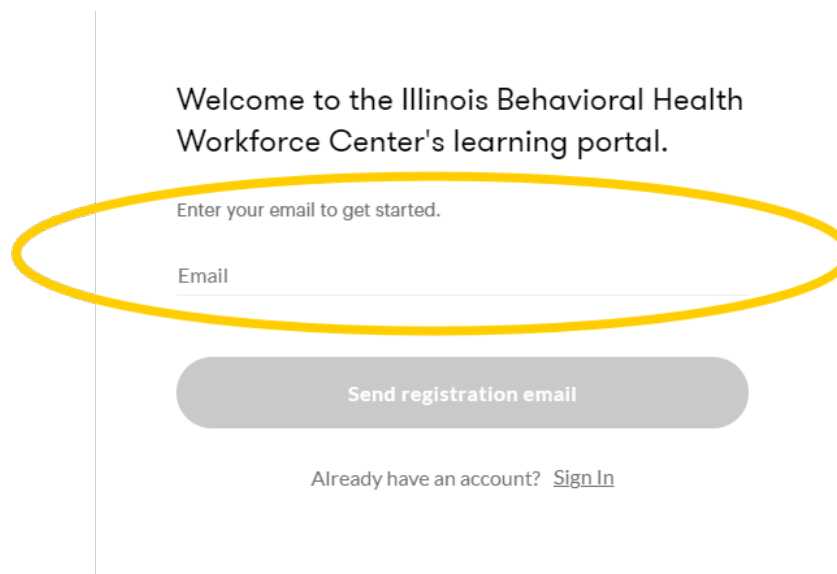


Steps to Create an Account in Reach360 & Access BHWC Self-Paced Trainings

We strongly recommend completing the training courses using a laptop or desktop using Google Chrome browser.

1. To access the BHWC Trainings, learners will need to **Create an Account** with Reach360 using the registration [link](#). Enter the email address you would like connected to your account or select “Sign in with Google,” if preferred.



Welcome to the Illinois Behavioral Health Workforce Center's learning portal.

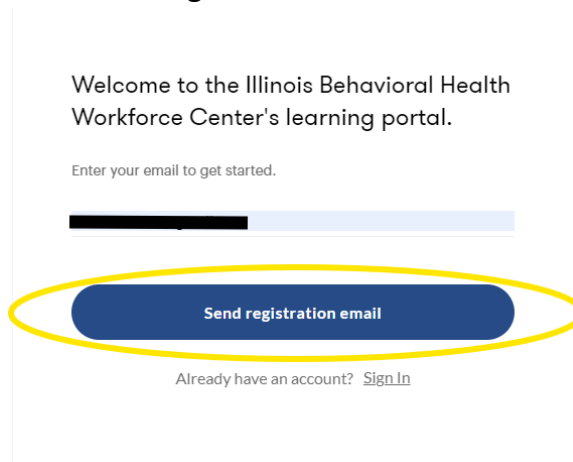
Enter your email to get started.

Email

Send registration email

Already have an account? [Sign In](#)

2. Click “**Send registration email**.” This will send an invitation email to register the account.



Welcome to the Illinois Behavioral Health Workforce Center's learning portal.

Enter your email to get started.

Send registration email

Already have an account? [Sign In](#)



Thanks for registering!

Please check your inbox. You will be sent an email to set up your account.

[Resend confirmation email](#)

3. Next, open the confirmation email and click “**Verify Email.**”



Confirm your email address

We’re almost done setting up your account! We just need you to verify your email address before you can access your training.

[Verify Email](#)

4. Set up your account by creating a unique password and completing all the required fields. Check the box and click “**Create Account.**”

Welcome to Illinois Behavioral Health Workforce Center training



Password*

- At least 8 characters long
- Includes 1 number
- Includes 1 lowercase letter
- Includes 1 uppercase letter

First name*

Last name*

Title*

What is your job title?

Agency/Organization Name*

What agency do you work for?

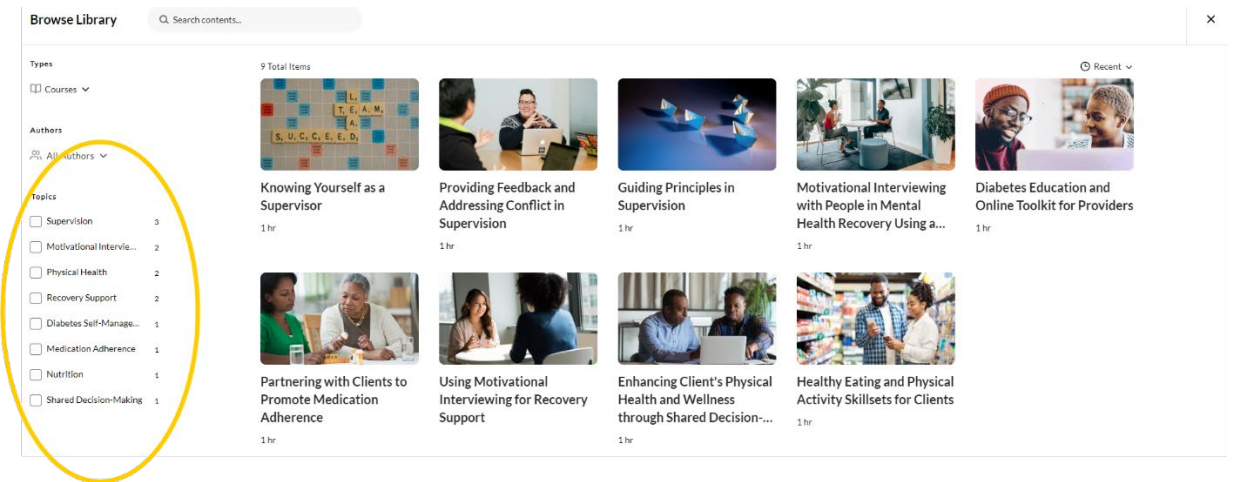
Zip Code in which you work*

Preferred Language*

- Once logged in to the learner dashboard, click **“Browse Library”** in the upper right-hand corner of the page to view the BHCW training offerings. Learners can click the heart button in the upper right-hand corner to add a course to favorites.



- Explore the **Training Library**. Search by Topics on the lefthand side of screen.



- To select a course, click on the title of the training you would like to take and then click **“Launch Course.”**



8. The next time you login, enter your email address and password. Then click the “**Sign In**” button using the login [link](#).

Sign in to Illinois Behavioral Health
Workforce Center

support-related-requests-7243.reach360.com

Email Address

Password

