



**ILLINOIS CHILDREN’S HEALTHCARE FOUNDATION
Unmet and Emerging Needs-New Arrivals Grant Opportunity**

STRENGTHENING THE BILINGUAL MENTAL HEALTH WORKFORCE INITIATIVE

Grant Opportunity Title	Strengthening the Bilingual Mental Health Workforce
Foundation Contact	Christine Brambila christinebrambila@ilchf.org
Application Posting Date	September 5, 2024
Application Closing Date	October 18, 2024 by 5:00pm
Grant Award Date (Anticipated)	March 1, 2025
Grant Period	March 1, 2025 – February 28, 2027
Anticipated Number of Awards	3 Two-year grants
Award Range	Up to \$100,000
Estimated ILCHF Funding Total	\$300,000

ILLINOIS CHILDREN’S HEALTHCARE FOUNDATION OVERVIEW

ILCHF was created in December 2002 through an action of then Attorney General Jim Ryan and an Illinois insurance carrier. This action and a settlement of approximately \$125 million established Illinois’ only statewide private foundation focused solely on the health needs of children. Since inception, ILCHF has awarded over \$140 million in grants to organizations across the state that share our vision **that every child in Illinois grows up healthy.**

**STRENGTHENING THE BILINGUAL MENTAL HEALTH WORKFORCE INITIATIVE
OVERVIEW**

Illinois has been an established welcoming state to immigrants, refugees, and asylees with pockets of immigrant communities across the state. Since August 2022, the city of Chicago has received the vast majority of more than 41,000 men, women, and children who are categorized as “new arrivals.” New arrivals are individuals who migrated from various countries to the United States in pursuit of safety and opportunity. According to Cook County Health and Hospital Systems, majority of new arrivals derive from natively Spanish speaking countries and upon arrival, require access to comprehensive healthcare services such as medical, dental, behavioral health, pharmaceutical, and social services. In addition, to achieve desired health

outcomes, new arrivals require a healthcare workforce that is culturally reflective of the community being served, including bilingual nurses, medical providers, and behavioral health professionals.

Unfortunately, Illinois' behavioral health workforce has been experiencing a workforce shortage for many years. In fact, according to Kaiser Family Foundation, Illinois has only 13.8 behavioral health professionals for every 10,000 residents, compared to the national average of 21.4. Moreover, with respect to the bilingual behavioral health workforce, the Illinois Behavioral Health Workforce Center (BHWC) indicated that the state of Illinois maintains no data specific to the number or location of bilingual clinicians providing treatment across Illinois. Experiences shared by providers in combination with this information supports the conclusion that the current bilingual clinical workforce is inadequate to meet the mental health needs necessary to heal, address trauma, and promote overall health and wellness of new arrivals.

Therefore, Illinois Children's Healthcare Foundation is seeking proposals in response to its "Strengthening the Bilingual Mental Health Workforce Initiative," that center training and supervision strategies of bilingual interns and bilingual clinical staff (including, but not limited to, bilingual behavioral health providers-in-training pursuing licensure as a Licensed Clinical Social Worker (LCSW) or Licensed Clinical Professional Counselor (LCPC), or Licensed Marriage and Family Therapist (LMFT), increasing the pipeline and supporting the development of proficient bilingual children's mental health providers necessary to support the current need of mental health services and the increased clinical needs of new arrivals.

OBJECTIVE, ELIGIBILITY, & REQUIREMENTS

1. OBJECTIVE

The objective is to develop and implement strategies that center dedicated bilingual supervision time and training opportunities resulting in an increased bilingual children's mental health workforce who are equipped to support the current need of mental health services and the increased need demonstrated by new arrivals.

Note: Preference may be given to organizations that have experience providing bilingual clinical supervision to bilingual interns and bilingual recent graduates. Demonstrate the ability to sustain the program model beyond the grant period, create program models that are replicable, and inspire other organizations to implement program models that strengthens the bilingual mental health workforce initiative.

Example: ILCHF successfully partnered with the Community Behavioral Health Association of Illinois to award sub-recipient organizations across Illinois, funds for dedicated supervision time of advanced degree interns and recent graduates to efficiently onboard, grow, and train in evidence-based interventions to support the children's mental health workforce.

2. ELIGIBILITY

This grant opportunity is available to nonprofit 501(c)3 organizations that have the demonstrated capacity to provide bilingual clinical supervision to intermediate to fully bilingual advance degree interns, or intermediate to fully bilingual recent graduates receiving clinical supervision hours towards their clinical licensure.

Note: Preference may be given to organizations with a history of providing bilingual clinical supervision.

3. REQUIREMENT

In order to be considered for funding, applicants are required to complete the online application accessing the link provided and indicate how funds in the amount of up to \$100,000 will be used to strengthen the bilingual children's mental health workforce to support the current need of mental health services and the increased need demonstrated by new arrivals. *(The budget requires a line-item allocated toward internship stipends.)*

REPORTING REQUIREMENTS & OTHER DETAILS

ILCHF is working to provide greater transparency in its grantmaking practices and to help applicants have greater information regarding the details associated with implementing a grant. Toward that end, four reports associated with the grant will be due:

- September 30, 2025 (Progress Report)
- March 30, 2026 (Progress Report)
- September 30, 2026 (Progress Report)
- May 30, 2027 (Final Report)

Grant recipients will be informed of funding decision in March of 2025. Half of the grant funds will be disbursed no later than March 30, 2025. We are mindful that these grants will likely be implemented either in partnership with schools or consistent with a school calendar. Grantees will have until May 30, 2027, to complete their projects and spend their grant funds.

Below, please find the questions that are contained in the online application.

ORGANIZATION INFORMATION

I. Title Page

- a) Organization name
- b) Project title

- c) Project abstract (250-word limit)
- d) Total project budget
- e) Requested amount
- f) Project start date
- g) Project end date
- h) RFP Category

II. Organization Information

- a) Prefix
- b) Executive Director/President/CEO first name
- c) Executive Director/President/CEO last name
- d) Executive Director/President/CEO title
- e) Executive Director/President/CEO email
- f) Tax ID
- g) Organizational background - "Please provide a brief description of your organization, including mission and population/communities served (100-150 words)"
- h) Annual budget
- i) Address
- j) City
- k) State
- l) Postal code
- m) County
- n) Phone
- o) Website

III. Primary Contact Person – Instruction: "This person will receive all communication related to the application."

- a) Prefix
- b) First name
- c) Last name
- d) Title
- e) Email
- f) Office phone
- g) Extension
- h) Mobile phone

IV. Project Director – Instruction: "This person will be the staff person in charge of operational management and implementation."

- a) Prefix
- b) First name
- c) Last name
- d) Title
- e) Email
- f) Office phone
- g) Extension

- h) Mobile phone

Population Served

Please provide the following information regarding the demographics of the population your organization serves.

- a) Total number of community members served annually
- b) Total number of new arrivals served annually
- c) Total number of children (0-21) served annually
- d) Economic diversity of community members served annually
 - Median income for community served
 - Percentage of community members living at or below 150% of the Federal Poverty Line (FPL)*
*(\$41,625 for a family of 4 is 150% of the 2023 FPL. Click [here](#) for 2023 FPL; A data source for economic data: <https://datausa.io/>)
- e) Languages spoken of community members served annually (Please provide percentages totaling 100%)
 - English
 - Spanish
 - Polish
 - Urdu
 - Arabic
 - Filipino (TAGALOG)
 - Korean
 - Gujarati
 - Other
 - Unknown

Management

Please provide the following information regarding your management team.

- a) The number of Management team members (exclusive of the organization leader)
- b) Language spoken proficiency of your Management Team Members (Please provide percentages totaling 100%)
 - English
 - Spanish
 - Polish
 - Urdu
 - Arabic

- Filipino (TAGALOG)
- Korean
- Gujarati
- Other
- Unknown

Staff

Please provide the following information regarding the organization's staff members who are not part of the Management team.

- a) The total number of non-management staff members (exclusive of the organization leader and the management team members)
- b) Language spoken proficiency of the organization's staff (Please provide percentages totaling 100%)
 - English
 - Spanish
 - Polish
 - Urdu
 - Arabic
 - Filipino (TAGALOG)
 - Koren
 - Gujarati
 - Other
 - Unknown

PROJECT DETAILS, NARRATIVE and BUDGET

VI. Project Details – Please select the most appropriate designations for the populations you plan to serve.

- a) Geographic area/ Primary County
- b) All counties served by project
- c) Number of unduplicated new arrival children (0-21) to be served by this grant.
- d) Primary age group – projected percentage of youth served by the project in each age group. (Select all that apply)
 - Infants/Toddlers (0-5)
 - Children (6-13)
 - Adolescents (14-18)
 - Young Adults (19-21)

- e) Language Capacity – projected percentage of youth to be served by the project in each language category. (Please provide percentages totaling 100%)
- English
 - Spanish
 - Polish
 - Urdu
 - Arabic
 - Filipino (TAGALOG)
 - Korean
 - Gujarati
 - Other
 - Unknown
- f) Socioeconomic status – please provide the projected percentage of youth to be served by the project in each category. (Please provide percentages totaling 100%)
- Less than or equal to the Federal Poverty Level
 - Up to 150% of the Federal Poverty Level
 - Up to 200% of the Federal Poverty Level
 - Unknown
 - Other
- g) Has the applicant organization received prior funding from ILCHF
- Yes
 - No
- h) Program area
- Workforce Development
- i) If another funder decides to partner in terms of funding applications, we would like to have the ability to share your application with them. We will not share your application without your permission to do so. Please select the response below which reflects your level of interest in providing permission for us to share your application with an interested community foundation:
- Please do not share our application.
 - Please share our application with any interested foundation.
 - Please contact us to discuss the possibility of sharing our application.

VII. Project Narrative

Please describe how you propose to use up to \$100,000 over 24 months to strengthen the bilingual children's mental health workforce in partnership with bilingual graduate interns, and/or bilingual recent graduates pursuing clinical supervision hours towards licensure to meet the clinical needs of new arrivals.

- a) Describe the organizations' experience in providing bilingual clinical supervision in children's mental health services. (i.e. how long has the bilingual supervisor supervised clinical interns, are there established graduate placement with local universities, how many bilingual clinical staff do you employ or have clinical bilingual job openings?) (Limit 500 words)
- b) Describe the experience of the licensed bilingual supervisor in supervising bilingual clinical interns, or bilingual recent graduates. (how many years, how many bilingual interns, or recent bilingual graduates have been supervised over the years?) (Limit 500 words)
- c) Describe the new arrivals population specific to the geographic area to be served and the mental health care concerns the organization plans to address. Be concise using sources of data (i.e., statistics/research) specific to your geographic area and proposed population. (Limit 500 words)
- d) Describe a proposed strategy that centers dedicated bilingual supervision time and training opportunities that result in an increased bilingual children's mental health workforce equipped to support the current and future mental health needs of new arrivals. (Limit 500 words)
- e) How will the proposed strategy enable the organization to meet the clinical needs of new arrivals? (Limit 500 words)
- f) How will you measure success and bilingual clinical skill development? (Limit 500 words)

VIII. Budget and Financial Information

Please complete the budget template found on the ILCHF website and upload it as an attachment (www.ilchf.org). Examples of eligible costs include:

- Staff time to develop and/or administer program
 - Stipends for interns (**required**)
 - Travel time
 - Meeting expenses
 - Training expenses
 - Communications expenses
 - Materials/supplies
 - Incentives for hiring bilingual recent graduates
 - Equipment
- a) Provide a budget narrative. Delineate details associated with the budget, clarify the calculations leading to the budget numbers, and provide details that do not fit within the budget template.

Attachments - Instruction, "If one of the required documents is not applicable for your organization, please attach a note in its place explaining why the document cannot be provided."

- a) Budget template
- b) The *Officer's Certification Form* signed by the CEO/President or Department Chair – this is a document that can be downloaded from our website.
- c) Applicant organization IRS letter of exemption
- d) Applicant organization most recent form 990, if applicable
- e) Applicant organization most recent AG IL 990, if applicable
- f) Applicant organization most recent audited financial statements
- g) Board of Directors' list for applicant organization

APPLICATION PROCESS

ILCHF utilizes an online application system. The application link can be found by [clicking here](#) or visiting www.ilchf.org

Prior to beginning the online application process:

- Be sure you have read the RFP thoroughly and are certain your organization and/or initiative qualify for the funding being offered.
- Make sure you have your organization's Employer Identification Number (EIN) from either the most recent IRS Form 990 or IRS Determination Letter ready when you enter the system. You will need it to establish your application file.
- Ensure copies of your organization's most recent key financial documents – IRS Form 990, Audited Financial Statement, IRS Letter of Determination – are all available to you in an electronic format to attach to your submission when you submit it. Instructions on how to submit these documents are in the form itself.
- **Proposals are due by October 18, 2024 at 5:00pm and must be submitted online.**

TECHNICAL ASSISTANCE/QUESTIONS

Directions and technical assistance will be provided by Illinois Children's Healthcare Foundation located at:

Illinois Children's Healthcare Foundation
1200 Jorie Boulevard, Suite 301
Oakbrook, IL 60523
Phone: 630.571.2555
www.ilchf.org

For questions related to Children's Mental Health please contact:

Christine Brambila, Senior Program Officer
christinebrambila@ilchf.org

For technical assistance related to this RFP please contact:

Nedrae Hunt, Senior Manager of Grants & Administration
NedraeHunt@ilchf.org

Illinois Children’s Healthcare Foundation Funding Regions

